

RUSSELL COUNTY BUILDING DEPARTMENT

137 HIGHLAND DR.
P.O. BOX 1083
LEBANON, VA 24266

Tel 276-889-8012
Fax 276-889-8009

Mickey L Rhea, Building Official

October 4, 2016

**Chelsie Watson
Russell County Conference Center Event Planner Coordinator
137 Highland Dr.
Lebanon, VA 24266**

Miss Watson;

There shall be no preparing of food in the Conference Center kitchen, due to no ventilation hood or fire suppression system being installed above the cooking equipment per Uniform Statewide Building Code. Re-heating off prepared food is allowed.

If you have any questions, please contact me at my office.

Sincerely,



**Mickey L. Rhea
Building Code Official**